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Summer Office
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askus@campsaginaw.com
www.campsaginaw.com

Dear Saginaw Parents,

Can you believe it is that time of year? Yes, it's time to get ready for camp by filling out forms! Enclosed you will find a description of all the necessary forms as well as a forms packet to be completed and returned to our New Jersey office. **Please note that all forms should be returned no later than April 30, 2008.** We appreciate your prompt attention to these forms.

ON-LINE MEDICAL FORM

We require a completed medical form for all campers. Our medical form can be completed on-line. We **strongly encourage** you to complete this form on-line to improve the accuracy and timeliness of the information obtained.

TO COMPLETE THE ON-LINE MEDICAL FORM:

- You need to know your My CampMinder log-in & password. If you do not know or remember your log-in details, please call the office or email us at askus@campsaginaw.com.
- Go to www.campsaginaw.com, log-in to My CampMinder, and select medical form.
- My CampMinder includes detailed instructions that will guide you through the on-line Medical Form.
- A section of the form must be printed and mailed back to Camp Saginaw (copy of insurance card, credit card and prescription card, parents' authorization, physician examination)
- You will have the option at the end to print a copy of the entire form for your records.
- Please remember to click "submit medical form" at the end.
- A printable medical form can be found at www.campsaginaw.com (forms library section).

Please schedule your doctor's appointment now to insure that the medical form can be completed on time. NO CHILD WILL BE PERMITTED IN CAMP WITHOUT A MEDICAL FORM COMPLETED BY A LICENSED PHYSICIAN AND SIGNED BY A PARENT.

INSURANCE CARD & CREDIT CARD (Included in on-line medical form)

We require a photocopy of your insurance card (both sides) and credit card information (both sides) including number and expiration date (Visa or MasterCard). The credit card will be used to pay for any prescriptions that may be needed. You will be contacted if this is necessary.

PRESCRIPTION CARD (Included in on-line medical form)

If your prescription card is different from your insurance card, we require a copy of this as well.

CAMPMEDS

Again, this year we are working with CampMeds, Inc. who will provide a convenient service of dispensing **pill form** medication which will be pre-packaged. We will **require** you to have all of your child's routine prescription medication processed through CampMeds. They will verify your insurance and then bill you for the prescription(s). An application is included to be sent directly to CampMeds. Campers beginning June 22nd must have their forms into CampMeds by May 22nd and campers beginning camp on July 20th must have their forms into CampMeds by June 20th. We **cannot** accept any medications on the first day of camp if not processed through CampMeds. If you have any questions or concerns, please feel to contact **CampMeds** directly at 954-577-0025, or email info@campmeds.com.

TRANSPORTATION/BAGGAGE FORM

This form will provide us with the way in which your child(ren) and their baggage will be traveling to and from camp.

CONFIDENTIAL INFORMATION FORM

This form will provide the camp with pertinent information about the camper's home background, personality and character, interests and abilities, previous camping experience, and parent's personal comments. We would appreciate a wallet size photo attached to this form. In addition, please email a jpeg (picture file) headshot of your child to michele@campssaginaw.com. The picture is just for our records.

BUNK REQUEST FORM

This form will give you the opportunity to indicate any bunk requests you may have for this summer. We make every effort to accommodate every bunk request. However, please understand that circumstances sometimes arise in which a request cannot be fulfilled.

OPTIONAL SERVICES & ACTIVITIES INVOICE

This form will list activities which are offered at an additional fee. The optional activities are tennis, golf, gymnastics, tutoring, horseback riding, and our baggage service (Metro).

PARENT ITINERARY FORM

This form indicates where you can be reached, if you are traveling while your child is at camp.

DIRT BIKE RELEASE FORM

Intermediate and Senior campers (entering 6th to 11th grades) will have the opportunity to participate in our Honda Dirt Bike elective program. Please ask your child if they have any interest in this activity because without this form your child will not be able to participate. This activity is always popular, and we look forward to its continued success.

Our staff instructs and supervises this activity. We observe stringent rules and regulations, in order to ensure the safety of all participants in the dirt bike program. Of course, you the parents must make the ultimate decision as to whether your child will participate in this activity. You must complete an Agreement and Liability Release in order to participate. Please understand these are legal documents and are necessary in order for your child to be a part of this program.

INVITATION TO OUR OPEN HOUSE on Sunday, June 1, 2008 at 1:00pm.

CLOTHING

You will find our clothing brochure from the outfitter that represents us, BUNKLINE. For your convenience, this booklet includes a **clothing list** which should be used as a reference for packing, with a copy of this list enclosed in your child's baggage.

BAGGAGE TAGS

Enclosed are 3 baggage tags per camper. Please place 1 tag on each of your child's baggage going to camp.

NOTE

In April, the "Getting Ready For Camp Booklet" will be on our website at: www.campssaginaw.com. This online resource contains valuable information about your child's stay at Saginaw. We strongly advise that you read this carefully. To read, go to the **Parents** section and then click on **Forms Library**.

Copies of the above forms can be found on our website, www.campssaginaw.com, under *Forms Library*. Thank you for your cooperation in returning these forms promptly!

Warmly in Camping,

Jay & Georgia Petkou
Owners/Directors

Mike & Jessica Petkou
Directors

Ken Einhorn
Director
Boy's Head Counselor

Rachel Darnell
Girl's Head Counselor